



**Directors present:** Justin McMahon, Dan Drake, John Spencer, Rick Lemos, Michael Stapleton

**Absent:** FJ Hayden, Bruce Fiock

**By Phone:** none

**Others in Attendance:** See Sign in Sheet

**1. Call to Order**

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman McMahon at 6:00pm
- b. **Pledge of Allegiance** was said
- c. **Agenda Adjustments and Approval** – ACTION: Approve Agenda. MOTION: Spencer; SECOND: Drake; AYES: McMahon, Stapleton, Lemos; NOES: none; ABSTENSIONS: none.

**2. Closed Session:** Per California Government Code 54956.9(b) Legal counsel, 2 potential cases

**3. Return to Open Session:** No action taken during closed session. Resumed open session at 6:38pm.

**4. Approval of Minutes**

**a. Regular meeting November 20, 2019**

ACTION: Approve minutes with no changes: MOTION: Stapleton; SECOND: Drake; AYES: McMahon, Lemos, Spencer; NOES: none; ABSTENSIONS: none

**5. Public Comment** – Wilma Dibelka provided a letter to the Board regarding her perspective on the new Board member and Scott Valley and Shasta Valley Watermaster District Conduct.

**6. Election of Officers**

- a. **Chairman and Vice-Chairman.** The Board recommended the position of Chairman and Vice-Chairman remain the same with Justin McMahon as the Chairman and Bruce Fiock as the Vice-Chairman. ACTION: Approve election of Justin McMahon as Chairman and Bruce Fiock as Vice-Chairman. MOTION: Spencer; SECOND: Stapleton; AYES: McMahon, Lemos, Drake; NOES: none; ABSTENSIONS: none

**7. Old Business (possible action items)**

- a. Disclaimers – no activity since November 20, 2019 meeting. Postponed to March 25, 2020

**8. New Business (possible action items)**

- a. More time is needed for further research Notice of Petitions for Change in adjudicated water rights in the Little Shasta River – appoint ad-hoc group. The Board chose to forego appointing an ad-hoc group. An email to Hart Ranch will be created to notify them there will be no ad-hoc meeting and include that if they have any questions, they can contact a Board member.
- b. Discuss budget/finance ad-hoc group's recommendation to use annual acre-foot instead of cubic feet per second when calculating annual fees for court-ordered service – direct staff to develop a resolution for approval at the next regular Board meeting. ACTION: Approve Annual acre-foot instead of cubic feet per second when calculating annual fees for court-ordered service and develop a resolution for approval at next regular meeting. MOTION: Spencer; SECOND: Drake; AYES: McMahon, Lemos, Stapleton; NOES: none; ABSTENSIONS: none
- c. Report on ad-hoc group's comparison of wages and benefits for Deputy Watermaster positions and recommendation to add 6 paid days off for full-time employees, and to make inquiries for employee retirement benefits. Benefits are lacking when compared to other Watermaster Districts. Administration staff is looking into small Deferred Compensation programs to give full time employees a more comparable benefit package.

**9. Reports**

- a. Deputy Watermaster – A written report was submitted by Leah for December 2019 and January 2020.
- b. District Administrator – Provided a written report to the Board and stated comments have been submitted for items i. and ii. below.
  - i. Status of comments regarding Shasta River Template Safe Harbor Agreements and Site


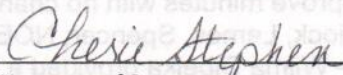
- Plans. – meeting with NOAA and CDFW on February 4<sup>th</sup>.
- ii. Status of comments regarding the Draft Groundwater sustainability Plan, Chapter 2.1
- iii. Status of funding opportunities for Proposal 19-03, Create a Local Management Plan for the Lower Shasta River Watermaster Service Area. Funding is possible through the Wildlife Conservation Board. The proposal will be revised with a better financial breakdown.
- c. Board of Directors – none
- d. Business / Accounts Manager – Provided a written report to the Board.

**10. Financial**

- a. Draft Annual Financial Statement for 2019- discuss format and content. The Annual Financial Statement is still in process. It was agreed that the content contain the Balance on the Statement.
- b. Approval of financial reports, payroll and account payables in the amount of \$5,666.25  
 ACTION: Approve financial reports, payroll and accounts payables in the amount of \$5,666.25. MOTION: Spencer; SECOND: Stapleton; AYES: Fiock, McMahon, Drake, Lemos; NOES: none; ABSTENSIONS: none.

**11. Next regular meeting – March 25, 2020 at 7:00pm**

**12. Adjournment 7:02pm.**

Minutes approved [ ] as presented [M] with corrections on the <u>27<sup>th</sup></u> day of <u>May</u> , <u>2020</u> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="text-align: center;">             Signature of Board Chairman         </div> <div style="text-align: center;">             Signature of Secretary         </div> </div>
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