



**- DRAFT MINUTES -**  
Regular Meeting of the Board of Directors  
July 27, 2022 in Yreka, California

**Directors present:** Bruce Fiock, Tony Bishop, Jeff Fowle, FJ Hayden, Rick Lemos, Rod Dowse

**Absent:** John Spencer

**By Phone:** none

**Others in Attendance:** See Sign in Sheet

**1. Call to Order**

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Fiock at 7:00pm
- b. **Agenda Adjustments and Approval** – Approve Agenda as presented. ACTION: Approve Agenda with adjustment changing it from Special Meeting to Regular Meeting and the date should reflect Wednesday and not Thursday. MOTION: Hayden ; SECOND: ;Lemos AYES: Bishop, Fiock, Fowle, Dowse ; NOES: none; ABSTENSIONS: none.

**2. Approval of Minutes**

**a. Special Board meeting June 2, 2022**

ACTION: Approve minutes with changes removing FJ Hayden: MOTION: Fowle; SECOND: Bishop; AYES: Fiock, Lemos, Dowse; NOES: none; ABSTENSIONS: Hayden

- 3. Public Comment** – Rosie Scott, Shasta water user. Ms Scott brought in the Executive Department State of California Proclamations from Gov Newsom . Shasta and Scott Rivers are not listed. There were also some concerns about adjudicated water and illegal cannabis grows. Due to the concerns being out of the scope of SSWD, Deputy Watermaster Grassman offered to give Rosie her contact information and help direct her to the proper people to answer her questions.

**4. Old Business (possible action items)**

- a. Discuss SWB Emergency Drought Regulation curtailments and status. SWB will have to curtail back to 1885, as the flow threshold is currently not being met. This will include riparian rights, and potentially groundwater rights.
- b. Potential French Creek LCS: for surface water users. Discussion on the pros and cons of an LCS for surface water users took place. Elisa and Bonny are working on an updated draft for future board consideration.
- c. Discuss status of SSWD Contract with SWB. Contract has been signed. Currently waiting for SWB to provide a form/information about how to submit an invoice.
- d. Discuss Audit and Quickbooks status ( Bonnie Jespersen)- Discussion was had regarding the District's Quickbooks status. The errors were addressed. Errors will be corrected to get an accurate Budget vs. Actual Report for last Fiscal Year (2021-22). Bonnie will be working with Account Manager on making sure items are allocated accurately. She will also do a monthly review to ensure accurate balances are maintained. Executive Director will get together with Bonnie on some of the other issues stated on the Audit that need to be performed. Payroll was turned over to Bonnie to begin processing. FJ will be our intermediary between Bonnie and Accounts Manager to be the extra set of eyes to return back findings to the Board. The District will make sure Assets are accounted for.

**5. New Business (possible action items)**

- a. Discuss and Possible Approve Policy re: Role of SSWD in Implementation of 1707's, SHA's, and other instream flow dedications. Elisa discussed the concept of a policy update/revision on these issues. She will work with Peter to have a draft for Board consideration at the next meeting.
- b. Discuss and possibly approve Policy re: Staff Vehicle Use Reimbursement. Elisa and Peter provided potential options based on their research. It was agreed that an additional \$.25 per mile be provided to the Deputy Watermasters, and it will be retroactive to July 1, 2022. MOTION: Bishop; SECOND: Hayden; AYES: Lemos, Fiock, Fowle, Dowse; NOES: none; ABSTENSIONS:

none

- c. Approve updated Conflict of Interest Code. Conflict of Interest Code is fine for this year and no changes are necessary.

**6. Financials**

- a. Action: Approve paying the unpaid bills in the amount of \$18,870.60. MOTION: Hayden; SECOND: Fowle ; AYES: Lemos, Fiock, Bishop, Dowse: NOES: none; ABSTENSIONS: none

**7. Watermaster & Staff Reports.** Reports from Watermaster Nichols and Grassman and Business and Account Manager Stephen were submitted to the Board members

**8. Non-Public Closed Session**

- a. Personnel Updates and Discussion

**9. Return to Open Session – No action taken**

**10. Next regular meeting – September<sup>28</sup>, 2022**

**11. Meeting adjourned: .**

Minutes approved  as presented [ ] with corrections on the 28<sup>th</sup> day of September, 2022.

Bruce E. Fiock

Signature of Board Chairman

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Signature of Secretary