



**- DRAFT MINUTES -**  
Regular Meeting of the Board of Directors  
March 31, 2021 in Yreka, California

**Directors present:** Justin McMahon, Rick Lemos, Bruce Fiock, FJ Hayden, Tony Bishop, Michael Stapleton  
**Absent:** John Spencer  
**By Phone:** none  
**Others in Attendance:** See Sign in Sheet

**1. Call to Order**

- a. **Establish Quorum**- a quorum is established. Meeting called to order by Chairman McMahon at 7:05pm
- b. **Pledge of Allegiance** was said
- c. **Agenda Adjustments and Approval** – Approve Agenda as presented. ACTION: Approve Agenda as presented. MOTION: Hayden; SECOND: Stapleton; AYES: McMahon, Lemos, Bishop, Fiock; NOES: none; ABSTENSIONS: none.

**2. Approval of Minutes**

- a. **Regular meeting January 27, 2021 Regular Board Meeting**  
ACTION: Approve minutes with no changes: MOTION: Fiock; SECOND: Bishop; AYES: McMahon, Lemos, Hayden, McMahon; NOES: none; ABSTENSIONS: none

3. **Public Comment** – Janae Scruggs from California Department of Fish and Wildlife informed the Board the flow level is very low. Scott River side is high priority for Fish and Wildlife and NOAA. Fish were only able to make it to French Creek.

**4. Old Business (possible action items)**

- a. Discuss SSWD Policy for Reviewing Water Rights Changes Applications (ie 1707, safe harbor agreements, forbearance agreements, FWS 1600s, etc) Elisa and Leah provided an update on SSWD review of the MCWD 1707 petition. Board was reminded SSWD has a specific policy regarding proposed water right changes, and that SSWD is legally obligated to ensure no other water rights' holders are harmed. We want to encourage those considering a proposed change to contact as early as possible; this will be noticed as a reminder in the Annual Financial Statement to be mailed. At some point, the Board may also need to consider invoicing for staff time necessary to complete these reviews.
- b. Discuss SGMA developments and ongoing SSWD input. Executive Director is the primary lead on SGMA. Board member Stapleton distributed potential scenarios drafted by the Scott Valley subcommittee. SSWD has provided data to the Technical Team as they attempt to develop a model and equation to determine a minimum base flow for the Shasta River. SSWD has concerns and will continue to be involved in the process.
- c. Review and Approve Annual Financial Statement for Mailing to Landowners. A subcommittee will be formed and will review before approval. ACTION: Form a sub-committee and review the Annual Financial Statement figures before it is mailed out. MOTION: Fiock; SECOND: Hayden; AYES: McMahon, Lemos, Stapleton, Bishop; NOES: none; ABSTENSIONS: none

**5. New Business (possible action items)**

- a. Discuss and potentially approve Draft FY 21-22 Budget. ED Noble walked through the proposed budget, and indicated where information is still needed. Staff and Board noted that last year's deficit was due to unforeseen legal fees, that will now need to be recouped in this year's budget. This will cause a fee increase, and members will want to know why. The Board requested a breakdown of 2020 Legal Fees so they could be prepared to answer questions.

**6. Financial –**

- a. Balance Sheet / Check Register / Unpaid bills in the amount of \$960.00 ACTION: Approve the financials presented and pay payables in the amount of \$960.00 MOTION: Hayden; SECOND: Stapleton; AYES: McMahon, Lemos, Fiock, Bishop; NOES: none; ABSTENSIONS: none

**7. Non-Public Closed Session**

- a. Employee Performance Reviews pursuant to Gov. Code Section 54957; Business Manager (annual). No action was taken.

**8. Return to Open Session.**

- a. Member Hayden moved to approve the recommended pay raise for Business Manager Cherie Stephens. MOTION: Hayden; SECOND: Stapleton; AYES: McMahon, Lemos, Stapleton, Bishop; NOES: none; ABSTENSIONS: none

**9. Next regular meeting – July 28, 2021 at 7:00pm**

**10. Adjournment - 8:24pm.**

Minutes approved  as presented  with corrections on the 26 day of May, 2021.

Bruce E Fiock

Signature of Board Chairman

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Signature of Secretary