



- APPROVED MINUTES -

Regular Meeting of the Board of Directors
November 17, 2021 in Yreka, California

Directors present: Justin McMahon, Rick Lemos, Bruce Fiock, FJ Hayden, Tony Bishop, John Spencer

Absent: none

By Zoom/Phone: none

Others in Attendance: Jeff Fowle, Janae Scruggs, Leah Grassman, Bonny Nichols, Elisa Noble

1. Call to Order

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman McMahon at 7:00pm
- b. **Pledge of Allegiance** was said
- c. **Agenda Adjustments and Approval –ACTION:** ED Noble requested Items 5b and 5c be tabled until the next meeting. WM Grassman requested that Watermaster Reports be added to future agendas. Approve Agenda as amended. **MOTION:** Hayden; **SECOND:** Spencer; **AYES:** McMahon, Fiock, Bishop, Lemos; **NOES:** none; **ABSTENSIONS:** none.

2. Approval of Minutes

a. September 29, 2021 Regular Board Meeting

ACTION: Correct spelling of Ann Perry. Approve minutes as amended: **MOTION:** Fiock; **SECOND:** Lemos; **AYES:** McMahon, Bishop, Hayden, Spencer; **NOES:** none; **ABSTENSIONS:** none

3. Public Comment – none

4. Old Business (possible action items)

a. SWB Emergency Drought Regulation Curtailments

ED Noble and WM Grassman provided an update on the District’s ongoing coordination with SWB regarding SWB’s implementation of the drought regulation.

Elections Update

ED Noble reported that the election is complete. The District was fortunate to hire a contractor recommended by Peter Kiel, who provided very helpful service at a reasonable rate. The election results are on the website and have been emailed to the candidates. The new board members are Jeff Fowle and Rod Dowse; their terms start December 4, 2021.

b. Audit Report & Approval

ED Noble provided the draft audit report, and reviewed the four findings that the District will need to address. ED Noble will work with consultant Susan Werner to draft a response for Board consideration.

5. New Business (possible action items)

a. Approve SSWD contract with SWB for services related to Drought Emergency Regulation

ED Noble reviewed the current draft Scope of Work. Board members had several questions and requested edits, which were recorded and forwarded to SWB. (Note: SWB subsequently accepted all changes). Discussion was also had about the rates and how they were calculated. The Board may need to hold a Zoom Special Meeting to approve the contract once it is finalized.

6. Financials –

a. Financial reports tabled until Quickbooks is updated.

ACTION: Pay obligations as presented, total of \$3,115.28. **MOTION:** Hayden; **SECOND:** Lemos; **AYES:** McMahon, Fiock, Bishop, Spencer; **NOES:** none; **ABSTENSIONS:** none.

7. Watermaster Reports – summary of activities provided by WM Grassman.

8. Next regular meeting – January 26, 2022 at 7:00pm

9. Adjournment 8:16pm.

Minutes approved [] as presented [] with corrections on the _____ day of _____, _____.

Signature of Board Chairman

Signature of Secretary