



## FINANCIAL STATEMENT 2012 & 2013

*The Scott Valley and Shasta Valley Watermaster District (SSWD) is considered a "Special District" and is a local public agency without ownership by any individual or corporation.*

*The SSWD is currently funded through service fees charged to water diversion owners within the SSWD Service Areas. Financial records are managed through the SSWD's Administrative Services.*

### SSWD Board of Directors and Current Terms

### How To Contact

Scott Valley Elect:	John Spencer, Director	12/2/2011 to 12/4/2015	(530)598-1629
	Michael Stapleton, Director	12/6/2013 to 12/1/2017	(530)467-3302
Shasta Valley Elect:	Bruce Fiock, Chair	12/6/2013 to 12/1/2017	(530)598-7085
	Jerry Bacigalupi, Director	12/2/2011 to 12/4/2015	(530)459-5546
	Justin McMahon, Vice Chair	12/6/2013 to 12/1/2017	(530)941-5602
Appointed:	FJ Hayden, Treasurer	12/2/2011 to 12/4/2015	(530)598-2774
	Dan Drake, Secretary	12/2/2011 to 12/4/2015	(530)598-9037

#### DISTRICT ADMINISTRATION:

Provided by Business Resource, a division of the Northern California Resource Center, a local, private non-profit entity. To keep overhead costs down, this office does not maintain regular business hours. All inquiries received through the office will be responded to by the end of the next business day.

**Rhonda Muse**  
(530) 468-2802  
[sswatermaster@gmail.com](mailto:sswatermaster@gmail.com)

**REGULAR BOARD MEETINGS ARE HELD ON THE LAST WEDNESDAY OF EACH MONTH AT 7:00PM, LOCATION ALTERNATES BETWEEN YREKA AND FORT JONES.**

*Some exceptions apply to this schedule.*

*Contact the District Administrator for copy of Agenda.*



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# Scott Valley & Shasta Valley Watermaster District FINANCIAL STATEMENT 2012 & 2013

## Message from the Board

The Scott Valley and Shasta Valley Watermaster District assumed responsibility for providing watermaster service in February 2012 when diversion owners petitioned the Siskiyou County Superior Court to name the District as substitute watermaster. Two full irrigation seasons have now passed since transitioning service from the State of California's Department of Water Resources (DWR) and we have been busy compiling policies and procedures to ensure our operations meet the requirements of the Decrees, District policy standards and the California Water Code (where applicable) while addressing the concerns and needs of all diversion owners served by the District. This includes the approval of a *Policy for Watermaster Service* that defines the responsibility of the District, which is to enforce the Decree as well as any licenses and permits obtained through the State Water Resources Control Board within our service areas. Guidelines adapted from the California Water Code reminds us that water must be used on lands identified in the Decree. It also states the scope of lands irrigated and provided for by the District does not include non-adjudicated riparian lands. Users cannot irrigate additional acres without prior approval from the Court and riparian lands that have been adjudicated are limited to the use of water as defined in the Decree only.

Although Siskiyou County experienced extreme drought conditions in 2013, the District experienced minimal problems as a result of the cooperation between the Watermasters and diversion owners. We thank our customers for this cooperation. We all must prepare for worse conditions in 2014 as much of our work will be required early in the season.

John Spencer, Past Chairman 2012 and 2013

## Budget Comparison—last 3 fiscal years

(fiscal years run from July 1—June 30 of the following year)

Budget Category	2011-2012 (DWR)*	2012-2013	2013-2014
Administration		\$22,000.00	\$19,020.00
Liabilities		\$92,100.00	\$31,900.00
Scott-field work	\$171,900.00	\$30,080.00	\$17,992.00
Shasta-field work	\$496,800.00	\$116,850.00	\$115,875.00
District-wide		\$74,082.00	\$61,612.00
Shasta Data Use Agreement		\$0.00	\$15,000.00
<b>TOTAL</b>	<b>\$668,700.00</b>	<b>\$335,112.00</b>	<b>\$261,399.00</b>

\*DWR combines all categories into service area costs.

## Board of Directors

Back Row: Bruce Fiock, 2014 Chair (on left); Justin McMahon, 2014 Vice Chair; Michael Stapleton, Scott Valley Director

Inset: Dan Drake, Shasta Valley Director

Front Row: John Spencer, Scott Valley Director (on left); FJ Hayden, Treasurer; Jerry Bacigalupi, Shasta Valley Director



# Profit & Loss 2012 and 2013

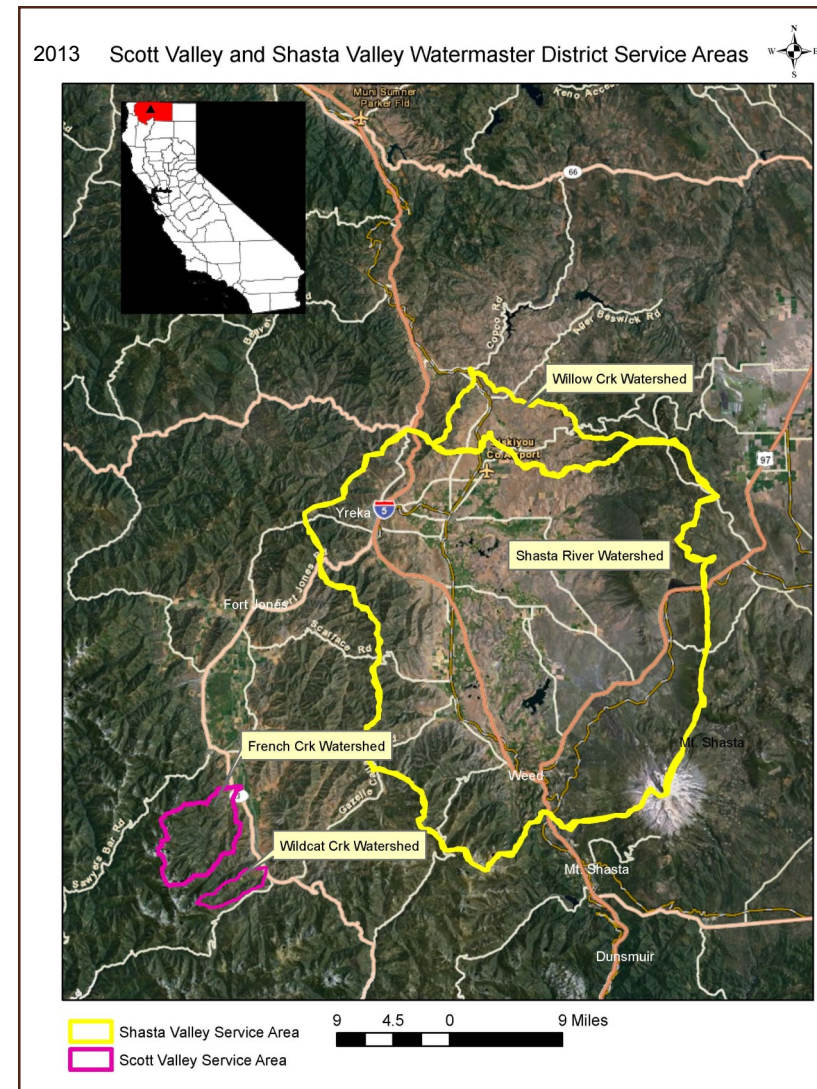
Based on Calendar Year	2012	2013
<b>BEGINNING BALANCE</b>	<b>\$5,614.72</b>	<b>\$55,753.07</b>
<b>Income</b>		
42000 · Property Tax Payments	198,891.00	95,551.61
45000 · State of California-DWR	65,553.48	4,358.54
46000 · Direct Billing	27,542.00	65,854.00
47000 · Payment Agreement	0.00	61,310.57
75000 · Refunds	0.00	11.00
<b>Total Income</b>	<b>291,986.48</b>	<b>227,085.72</b>
<b>Expense</b>		
61700 · Computer and Internet Expenses	0.00	1,778.00
62600 · Equipment and Field Supplies	0.00	1,047.33
62800 · Data Use Agreement	0.00	7,500.00
63300 · Insurance Expense	2,742.00	2,753.00
64900 · Office Supplies	820.41	529.08
65000 · Client Fee Refund	443.50	0.00
65500 · Service Refund	13,673.02	6,491.00
66400 · Post Office Box	0.00	58.00
66500 · Postage and Delivery	1,755.13	598.40
66600 · Printing and Reproduction (maps)	1,779.49	0.00
66700 · Professional Fees		
66701 · Legal Service	16,790.33	0.00
66702 · Administrative Service	19,727.40	21,645.00
66703 · Deputy Watermaster	153,119.80	161,147.50
66704 · Other Professional Services	0.00	11,034.50
<b>Total 66700 · Professional Fees</b>	<b>189,637.53</b>	<b>193,827.00</b>
67100 · Rent Expense	5,796.47	2,098.79
67200 · Repairs and Maintenance	62.19	0.00
68400 · Travel Expense	13,638.39	18,281.21
99100 · Loan/Grant Payment	12,500.00	12,500.00
<b>Total Expense</b>	<b>242,848.13</b>	<b>247,461.81</b>
<b>Other Income</b>		
99999 · Handling Fees {reimbursable}	1,000.00	1,241.17
<b>ENDING BALANCE</b>	<b>\$5,753.07</b>	<b>\$36,618.15</b>

## Fee Waiver Available for Qualified Diversions

Water right owners within the jurisdiction of the Scott Valley and Shasta Valley Watermaster District (SSWD), who pay an annual watermaster service fee, and wish to be considered for a waiver of this fee must submit a *REQUEST FOR WAIVER OF WATER-MASTER SERVICE FEE* form, with signature, during the annual **Fee Waiver Enrollment Period of March 1st through April 15th** along with a payment of \$60 to cover the cost of verifying the diversion and water right qualifies for the waiver. Eligibility is determined by the Deputy Watermaster. All requests for fiscal year 2014-2015 will be considered at the Board of Directors' meeting held on May 28, 2014.

Contact our District Administrator and request your form for fiscal year 2014-2015 by calling (530)468-2802 or email [sswatermaster@gmail.com](mailto:sswatermaster@gmail.com)

Please provide us with your name, mailing address or email address (email is preferred but not required).



## Service Areas

Water Code section 4000 *et seq.* authorizes the establishment of service areas to ensure the most practical and economical supervision of the distribution of water within that part of the State. See, e.g., Water Code § 4025. Watermaster service areas were originally created by the Department of Water Resources where water rights have been "ascertained and determined" by any procedure provided by law, including by a court decree, by agreement among water claimants recorded with the County Recorder, and permits and licenses issued subsequent to a decree. *Id.* §§ 4026-4028.5. The service areas may be enlarged, reduced, consolidated, or abolished from time to time as convenience of administration may require.

Since February 1, 2012 the SSWD approved the removal of four stream systems from its original service area. Consideration of this action was based on the receipt of a request to reduce the District's Service Area by the required number of diversion owners, followed District policy and a Court Order was not required. The effected areas included 59 water right holders from these stream systems; Cold Creek (Shasta Valley Service Area), Oro Fino Creek, Sniktaw Creek and the Shackelford/Mill Creeks (Scott Valley Service Area). The current number of diversion owners served by the SSWD is now 315, encompassing 341 diversions.

## Financial Impact on Diversion Owners

The chart to the right shows the increase in the amount billed to diversion owners during the past 45 fiscal years. Watermaster fees were charged by the State's Department of Water Resources (DWR) through fiscal year 2011-2012.

In 2012-2013 the SSWD provided a budget at approximately 50% of the State's prior year amount of \$668,700 for both the Scott and Shasta Rivers. Because the substitution of watermaster service occurred mid-year in 2011-2012 the remaining fees collected by DWR was used to further reduce the amount billed to diversion owners in 2012-2013. Fiscal year 2013-2014 experienced an even lower budget amount, however the availability of remaining cash was zero, therefore diversion owners saw an increase from 2012-2013 but still far below the 2011-2012 rates imposed by the State. Preliminary estimates show the 2014-2015 budget will show a reduction of about 22% from the 2013-2014 amount. Although several factors apply, this savings is primarily due to changes in staff responsibilities implemented by GEI Consultants, Inc., the organization hired as Deputy Watermaster.

